



**SPC**  
Secretariat  
of the Pacific  
Community



**European Union**



**Secretariat of the Pacific Community**

**Government of the Cook Islands**

**GLOBAL CLIMATE CHANGE ALLIANCE: PACIFIC SMALL ISLAND STATES**

**PROJECT DESIGN DOCUMENT**

**Environmental Monitoring to Enhance Community Livelihoods and Build Resilience to  
Climate Change in Low-Lying Atolls of the Cook Islands**

**AMENDMENT 1**

**20<sup>TH</sup> February 2015**



## **Background**

Since the Project Design Document was signed on 11<sup>th</sup> April 2013, changes have been made to the budget allocations and the scope of the project. This amendment addresses these changes.

### **Changes in activities**

An additional activity has been added: Activity 3.4 Transference of lessons learnt in pearl farming to Penrhyn. This entails (i) conduct studies on the collection and settlement of spats in the wild (instead of using costly hatchery produced spats); (ii) provision of training in water quality monitoring and the transference of experience from Manihiki to Penrhyn in water quality monitoring particularly as it relates to pearl farming; and (iii) purchase of equipment (water quality probe, aluminium boat and outboard engine).

### **Changes in the log frame**

The revised log frame is attached as Annex 1. The main changes are the addition of activity 3.4 and the revision of some of the dates for completion of the indicators.

### **Changes in the budget**

An additional line item has been made in the budget for Activity 3.4, NZ\$ 63,000 (approximately Euros 41,737)

## SIGNATURE PAGE

Country: COOK ISLANDS

Project Design Document agreed by:


Ministry of Marine Resources



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Mr. Ben Ponia, Secretary

20/2/15  
Date:

Office of the Prime Minister



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Ms. Elizabeth Wright-Koteka  
Chief of Staff

Date: 20/2/15

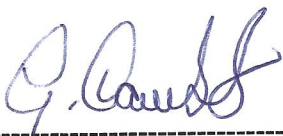
Ministry of Finance and Economic Management



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Mr. Peter Tierney  
Development Coordination Division

Date: 20/2/15

Secretariat of the Pacific Community



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Dr. Gillian Cambers, Project Manager  
Global Climate Change Alliance: Pacific Small Islands States Project

20/2/15  
Date:

**Annex 1 Project Logical Framework (revised February 2015) “Environmental monitoring to enhance community livelihoods and build resilience to climate change in the low-lying atolls of the Cook Islands”**

Description	Verifiable Indicators	Verification Sources	Assumptions
<b>Overall Objective</b> To build resilience to climate change in the Cook Islands	Climate change issues are included in at least four island community development plans by December 2014	Government plans, policies and strategies, Joint National Action Plan on CCA and DRM, Community Sustainable Development Plans, MMR Annual Report and business plan Cook Islands Coastal Fisheries Policy	Plans, Policies and strategies have a stakeholder or community buy-in and willingness to implement.
<b>Purpose</b> To strengthen environmental monitoring and its relevance to the communities of the northern atolls	<ul style="list-style-type: none"> <li>At least one northern atoll community is engaged in environmental monitoring by December 2014.</li> <li>At least two communities in the northern atolls are publicly displaying the results of the environmental monitoring by June 2015.</li> <li>At least one school in the northern atolls is involved in monitoring water quality by June 2015.</li> </ul>	MMR 6 monthly and Annual report Quarterly Progress Reports	Interest and buy in from stakeholders Tools and resources are available, cost effective and simple enough for communities to understand, adopt and implement
<b>Key Result Area 1</b> Awareness and understanding of the results from environmental monitoring of the lagoon system advanced.	<ul style="list-style-type: none"> <li>One new effective communication tool prepared collaboratively and used widely in the communities by June 2015.</li> <li>At least 10 pearl farmers are trained in water quality monitoring and climate change</li> </ul>	Cook Islands Pearl Biannual Forum Report Monthly Water Quality Report Annual Water Quality Report Progress Reports	Communication tools appeals to community and is easily accessible and simple for communities and stakeholders.



Description	Verifiable Indicators	Verification Sources	Assumptions
<p><b>Key Results Area 2</b></p> <p>Existing environmental monitoring system strengthened especially in Manihiki</p>	<p>resilience building activities by June 2015.</p> <ul style="list-style-type: none"> <li>One fully operational environmental monitoring system in place in Manihiki by June 2014.</li> <li>MMR laboratory upgraded so that all nutrient analysis will be analysed in-house by June 2015</li> <li>At least four people in Manihiki are trained in maintenance of monitoring equipment by July 2014.</li> <li>At least two MMR personnel trained in water quality monitoring and data analysis by June 2015.</li> <li>At least one publication about project activities by December 2014.</li> </ul>	<p>Annual water Quality Report Monthly Water Quality Lagoon Health Report Annual Report Quarterly Progress Report User Manual Progress Report MMR Business Plan MMR website Scientific publications MMR Information Management System Asset Register Data &amp; Methodology implemented</p>	<p>Island council, farmers, and pearl farmers association support environmental monitoring programme. Basic infrastructure (power, transport, communications) remain in place Appropriate and timely recruitment of key staff. Monitoring system in place with minimum logistical and setup problems.</p>
<p><b>Key Result Area 3</b></p> <p>Feasibility study of appropriate marine-resource related livelihood activities conducted in Pentryn, Rakahanga, Pukapuka and Manihiki in light of changing climate</p>	<ul style="list-style-type: none"> <li>Feasibility study completed on marine resources management in the four northern atolls by September 2015.</li> </ul>	<p>Resource/or management plans Quarterly Progress Reports Feasibility Reports Terminal report</p>	<p>Island Councils of Pentryn, Rakahanga, Pukapuka and Manihiki are willing to participate in the feasibility study. Logistics, transportation availability.</p>

Description	Verifiable Indicators	Verification Sources	Assumptions
<p><b>Key Result Area 4</b></p> <p>Community engaged in implementing the pearl farming management plan</p>	<ul style="list-style-type: none"> <li>Revised compliance structure completed for the pearl management plan by September 2015.</li> <li>At least 20 pearl farmers provide input to the review of the pearl management plan.</li> </ul>	<p>Six-monthly inspection report</p> <p>Seeding harvest reports</p> <p>Census and benchmarking reports</p> <p>Progress Reports</p> <p>Six-monthly National Economic Report</p>	<p>Manihiki Island Community supports revising the plan</p> <p>Market demand for high quality pearls does not drop below current levels.</p> <p>Appropriate authority is willing and able to ensure compliance</p>
<p><b>Activities</b></p> <ol style="list-style-type: none"> <li>Development of a communication plan</li> <li>Preparation of communication tools</li> <li>Preparation of an information package for end-users</li> <li>Training of pearl farmers in water quality monitoring</li> <li>Provision of two qualified staff employed by MMR (one in Rarotonga and one in Manihiki)</li> <li>Improve monitoring of environmental conditions including a maintenance plan and financing plan beyond project life.</li> <li>Train MMR personnel to conduct environmental monitoring, analysis and application of data.</li> <li>Laboratory upgrade</li> </ol> <p>3.2 Feasibility study into the viability of pearl</p>	<p><u>Means</u></p> <p>Technical assistance</p> <p>Missions to countries</p> <p>Purchase of equipment</p> <p>Training activities</p> <p>Meetings and conferences</p> <p>Media involvement</p> <p>Reporting and evaluation</p>	<p>Indicative costs: €0.5 million</p>	<p>Communication strategy appropriate and is accepted easily understood by various stakeholders.</p> <p>New staff is employed in time.</p> <p>Collaboration with stakeholders all good.</p> <p>Political interference minimal from Government and within communities</p>

Description	Verifiable Indicators	Verification Sources	Assumptions
<p>farming and other marine resource related livelihood activities in the northern atolls</p> <p>3.3 Consultations with stakeholders on the four atolls (linked to 3.2)</p> <p>3.4 Transference of lessons learnt in pearl farming to Penrhyn</p> <p>4.1 Assist the Island Council to design compliance structure for the pearl management plan.</p>			



## ANNEX 2 PROJECT BUDGET AND PAYMENT SCHEDULE

Activity	Budget (NZ\$)	Budget (Euro <sup>1</sup> )	Total (NZ\$)	Total (Euro <sup>2</sup> )
<b>KRA1. Awareness and understanding of the results from environmental monitoring of the lagoon system advanced</b>			<b>84,000</b>	<b>54,873</b>
1.1 TA to develop communication plan for marine resources management in the context of climate change in the northern atolls	30,000	19,598		
1.2 Preparation of communication tools, e.g. regular web updates, community notice boards	10,000	6,532		
1.3 Preparation of information package for end-users	30,000	19,598		
1.4 Training for pearl farmers in water quality monitoring (Purchase of water quality kits, training)	14,000	9,145		
<b>KRA2: Existing environmental monitoring systems strengthened especially in Manihiki</b>			<b>405,687</b>	<b>265,016</b>
2.1 Two qualified staff members in place in MMR (one in Manihiki and one in Rarotonga) to drive and implement the project. Rarotonga based Project Officer Band J: 475-546 (NZ\$32,282 + 6% superannuation 1,936.92) Manihiki based Project Officer Band I: (NZ\$27,980.50 + 6% superannuation 1,678.80)	68,438 59,318	44,707 38,749		
2.2. Improve monitoring for environment conditions in Manihiki including a maintenance plan and financing plan beyond project life.				
Payment for buoy sensor refurbishment for 1 buoy	57,000	37,235		
Air freight electronic components USA to Fiji	3,017	1,971		
Shipment & installation of 1 buoy (with SPC-AGTD technical support)in Manihiki	70,164	45,835		
Retrieval and recalibration of sensors for one buoy including accessories and travel after 12 months	38,750	25,314		
2.3. Train MMR personnel to conduct environmental monitoring, analysis and application of data	30,000	19,598		
2.4 National laboratory upgrade				
Purchase and installation of equipment <ul style="list-style-type: none"> <li>Nutrient analyser \$17,000</li> </ul>	37,000	24,170		

<sup>1</sup> 1 NZD equals 0.65325365 for period 01.04.13 – 30.04.13 taken from [http://ec.europa.eu/budget/contracts\\_grants/info\\_contracts/infoeuro/infoeuro\\_en.cfm](http://ec.europa.eu/budget/contracts_grants/info_contracts/infoeuro/infoeuro_en.cfm)

<sup>2</sup> 1 NZD equals 0.65325365 for period 01.04.13 – 30.04.13 taken from [http://ec.europa.eu/budget/contracts\\_grants/info\\_contracts/infoeuro/infoeuro\\_en.cfm](http://ec.europa.eu/budget/contracts_grants/info_contracts/infoeuro/infoeuro_en.cfm)



Activity	Budget (NZ\$)	Budget (Euro <sup>1</sup> )	Total (NZ\$)	Total (Euro <sup>2</sup> )
<ul style="list-style-type: none"> <li>Bacteria \$9,000</li> <li>Turbidity \$4,000</li> <li>Plankton \$7000</li> </ul>				
Consumables and operational costs <ul style="list-style-type: none"> <li>Nutrient analyser \$24,000</li> <li>Bacteria \$11,000</li> <li>Turbidity \$1,000</li> <li>Plankton \$1,500</li> <li>Biochemical Oxygen Demand \$4,500</li> </ul>	42,000	27,436		
<b>KRA3. Feasibility study of appropriate marine resource related livelihood activities conducted in Pentrhyn, Rakahanga, Pukapuka and Manihiki in light of climate change</b>				
3.1. Update existing Pearl Economic Model	30,000	19,598	148,000	97,264
3.2. TA to conduct feasibility study on each island 80 person days @ NZ\$ 500/day (includes travel to other atolls)	55,000	35,929		
3.3 Consultations in four atolls (Pentrhyn, Rakahanga, Pukapuka and Manihiki) – cost already included in line item 3.2				
3.4 Transference of lessons learnt in pearl farming to Pentrhyn <ul style="list-style-type: none"> <li>Spat collectors \$5,000</li> <li>100 hp Yamaha 4 stroke (long shaft) outboard motor complete with accessories \$15,000</li> <li>YSI multi parameter system probe \$ 7,000</li> <li>18 foot aluminium boat \$28,000</li> <li>Freight costs \$3,000</li> <li>Contingencies \$ 5,000</li> </ul>	63,000	41,737*		
<b>KRA4. Community engaged in implementing the pearl farming management plan</b>				
4.1. TA to add compliance structure to the Management Plan 40 person days (\$20,000), travel & per diem (\$10,000)	30,000	19,598	30,000	19,598
<b>Sub-Total</b>	<b>667,687</b>	<b>436,751</b>	<b>667,687</b>	<b>436,751</b>

Activity	Budget (NZ\$)	Budget (Euro <sup>1</sup> )	Total (NZ\$)	Total (Euro <sup>2</sup> )
Additional travel to Manihiki for MMR staff, unanticipated freight costs, possible charter costs**	108,622	70,958	108,622	70,958
<b>Total</b>	<b>776,309</b>	<b>507,709</b>	<b>776,309</b>	<b>507,709</b>
Contingency including coverage for exchange rate fluctuations	52,091	34,028	52,091	34,028
<b>Overall Cost</b>	<b>828,400</b>	<b>541,737</b>	<b>828,400</b>	<b>541,737</b>

\*The published exchange rate on 19.02.15 was used in this conversion, which is different to the one used in all other dollar/Euro conversions.

Tranche 1 (NZ\$ 285,525) was sent on 25.07.13 and the second tranche (NZ\$ 310,969) was sent on 03.06.14. The third and final tranche can be requested once 80% of the two payments have been acquitted. At that time, SPC will revalue the sum of NZD 828,400 against Euro 541,737 and any surplus will be paid out to the Government of the Cook Islands (including any surplus from KRAs that SPC is funding directly).

Payments shall be made into the Government's account. All payments will be made in the currency of the Government of Cook Islands. Acquittals must be supported by copies of receipts. Annual government audits will be sufficient unless any accounting or financial problems emerge. Any interest accruing from the advances paid by SPC shall be considered as income for the purpose of operating this project. It may be used to cover eligible costs of the operation.

The Government shall oversee accurate and regular records and accounts of the implementation of the operation.

- Financial transactions and financial statements shall be subject to the internal and external-auditing procedures laid down in the financial regulations, rules and directives of SPC.
- All substantiating documents relating to each financial transaction shall form part of the quarterly acquittal.
- Reimbursements of funds shall only be made on receipt of the proper acquittal of the funds already advanced.
- Fixed Assets (equipment): All fixed assets (equipment) will remain the property of SPC until the closure of the project. On closure of the project the assets will be officially handed over by SPC to the respective stakeholders in the country. An asset register of all assets purchased should be kept in the office of the Government.