

# EU-GIZ Adapting to Climate Change and Sustainable Energy (ACSE)

## Frequently asked questions – Part 1

2<sup>nd</sup> July 2014

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### 1. When is the deadline for concept note submission?

18<sup>th</sup> July 2014

### 2. Which countries are eligible?

Cook Islands, Federated States of Micronesia, Republic of Fiji, Kiribati, Republic of Marshall Islands, Nauru, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands, Timor-Leste, Tonga, Tuvalu and Vanuatu.

No other countries or territories are eligible.

### 3. What kind of projects are eligible?

Enabling environment activities and implementation projects including hardware are eligible – please see Type 1 and Type 2 projects in the Guide to the EU-GIZ ACSE programme.

The projects be in the area of climate change adaptation and/or sustainable energy and must directly link to climate change adaptation and/or sustainable energy national priorities.

**4. Where can I find the Guide to the EU-GIZ ACSE programme?**

<http://www.pacificclimatechange.net/index.php/eresources/documents?task=showCategory&catid=156>

**5. Where can I find the concept note template?**

<http://www.pacificclimatechange.net/index.php/eresources/documents?task=showCategory&catid=156>

**6. Can a country implement by itself or must it have an implementation partner?**

The countries can implement by themselves. However, before making this decision, the country should look carefully at the technical, financial and administrative criteria for the PDD, the reporting requirements for the programme and the required deadlines for submission of concept notes, PDDs, and subsequent implementation of its project. Any delay in meeting deadlines could result in country allocations being re-distributed. An implementation partner approach is being recommended to assist and support countries to meet all the required criteria, technical, financial and administrative in order to be able to implement their project(s) within the necessary timeframe.

**7. How many implementing partners can there be for one project?**

There should be only one principle implementation partner per project. The implementation partner may then sub-contract other partner organisations to assist in the project.

**8. Does the implementing partner have to be selected at the concept note stage?**

No but it is recommended. The sooner the implementation partner is identified and confirmed to GIZ the easier it will be to put in place the required agreements and contracts for the project development.

**9. Which organisations can be implementing partners?**

Any public or private organisation that has a registered office in a Pacific ACP country and can meet GIZ financial administration and accountability requirements can be an implementing partner.

**10. Can GIZ be an implementing partner?**

No, GIZ cannot be an implementing partner because GIZ is administering the programme and this would be a conflict of interest.

### **11. What is the procedure for submission of a concept note?**

The concept note must follow the template provided and be submitted by the NAO by e-mail to GIZ and addressed to [wulf.killmann@giz.de](mailto:wulf.killmann@giz.de) with CC to [katerina.syngellakis@giz.de](mailto:katerina.syngellakis@giz.de) .

The concept note should be accompanied by:

- 1) A short letter confirming endorsement from the NAO
- 2) A letter of approval from either the climate change or energy focal point (depending on the project focus)
- 3) Also if the climate change or energy focal point is not the lead national agency or the national implementing agency but a different Ministry is also involved then there must also be a letter from that Ministry.

Signing off does not have to be by the Minister but can be at the Director General level / Permanent Secretary level or as appropriate for the Government of each country.

### **12. Who is the NAO in my country?**

A list of National Authorising Officers (NAOs) is provided here:

<http://www.pacificclimatechange.net/index.php/eresources/documents?task=showCategory&catid=156>

### **13. Who is the climate change focal point in my country?**

A list of national climate change (CC) focal points is provided here:

<http://www.pacificclimatechange.net/index.php/eresources/documents?task=showCategory&catid=156>

### **14. Who is the energy focal point in my country?**

A list of national energy focal points is provided here:

<http://www.pacificclimatechange.net/index.php/eresources/documents?task=showCategory&catid=156>

### **15. Is co-financing from other projects allowed?**

Yes. This can be indicated in the budget section of the concept note.

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