



**Regional Programme  
Adapting to Climate Change and Sustainable Energy (ACSE)  
10<sup>th</sup> European Development Fund**

**Job Description**

**Sustainable Energy Project Officer**  
Final 28.07.2015

**Context**

Sustainable livelihoods have a high priority for Pacific Island communities and governments alike. They are central to current development policies including resource management and conservation, but also in emerging policies to meet threats such as climate change.

The European Union (EU) is therefore assisting Pacific ACP countries (PACPs)<sup>1</sup> through a new regional Programme: Adapting to Climate Change and Sustainable Energy (ACSE) funded by the 10th European Development Fund (EDF 10). The objectives of the ACSE programme are to enhance sustainable livelihoods in PACPs, to strengthen PACPs capacities to adapt to the adverse effects of climate change and to enhance PACPs energy security at the national, provincial and local/community levels.

The objectives will be achieved by supporting the efforts of PACPs governments and empowering communities to increase their self-reliance and their ability to cope with the effects of climate change. Support will be provided for interventions such as implementation of appropriate practices in agriculture and coastal fishery, dissemination of improved plant varieties, securing of daily water supplies, and improving access to energy, to mention a few examples.

The ACSE programme has three components:

1. the *Energy Catalytic Component* (10 million Euros) which is jointly managed by the EU with the Asian Development Bank (ADB) in selected PACPs;
2. the *Technical and Vocational Education and Training (TVET) Component on sustainable energy issues* (6.1 million Euros) which is jointly managed by the EU with the Secretariat of the Pacific Community (SPC); and
3. the *Adapting to Climate Change and Sustainable Energy Component* (18. 64 million Euros) which is administered by the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH, in close collaboration with the regional SPC-GIZ programme "Coping with Climate Change in the Pacific Island Region" (CCCPIR).

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<sup>1</sup> Cook Islands, Federated States of Micronesia, Fiji, Kiribati, Republic of Marshall Islands, Nauru, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands, Timor- Leste, Tonga, Tuvalu and Vanuatu



## Responsibilities

The Sustainable Energy Officer will assist in the implementation of the Sustainable Energy activities of *Component 3: Adapting to Climate Change and Sustainable Energy* administered by GIZ.

## Qualifications

Essential minimum qualification:

- Master's degree in energy, engineering, applied sciences or equivalent; OR
- Bachelor degree in lieu, with applied relevant work experience in excess of the minimum required relevant work experience.

## Knowledge / Experience

- **At least 5 years relevant work experience in the Pacific Islands energy sector**, at least 2 of those at the project officer level or above;
- Strong technical advisory, analytical and problem solving skills;
- Demonstrated knowledge and experience in renewable energy and/or energy efficiency projects the Pacific Islands;
- Demonstrated knowledge and experience with project cycle management and logical frameworks;
- Demonstrated ability to be creative, innovative, persistent and resourceful and to work independently with minimal supervision;
- Ability to communicate effectively with regional and national agencies including a good understanding of and experience with Pacific regional and national organizations, particularly in the energy sector;
- Demonstrated experience in gathering data and monitoring of professional work and/or projects;
- Demonstrated excellent oral and written communications skills in English as well as excellent team building and interpersonal skills.

### **The following would be an asset:**

- Experience with solar PV and/or biogas projects in the Pacific Islands;
- Experience working with Pacific Island Governments, and bi-lateral and multi-lateral development agencies working in the Pacific region;
- Experience with EU programmes.

## Key Behaviours

All staff are expected to uphold the EU and GIZ Organisational Values and Codes of Conduct which are key behaviours forming part of the annual Performance Development:

- Environmental Leadership
- Team behaviour
- Service Delivery
- Valuing Pacific Island People
- Integrity



### **Tasks**

- supports the ACSE Coordinator to implement all aspects of the Sustainable Energy activities under the EU-GIZ ACSE programme
- assists the ACSE Energy Adviser and provides technical support where needed to implement all aspects of the Sustainable Energy activities under the EU-GIZ ACSE programme
- assists the ACSE Energy Adviser in recording and managing communications with the Pacific Island ACP countries (PACP) and implementing partners on issues relating to sustainable energy;
- assists the ACSE Energy Adviser in working with countries to prepare project proposals, monitoring plans, etc. on sustainable energy issues;
- assists in preparation, organization, facilitation, documentation and follow-up on steering committees, workshops and other project planning and training workshops;
- provides support to the ACSE Energy Adviser in IKM activities, including visibility actions, website content, press releases, development of knowledge products and filing of documents
- provides support to the ACSE Energy Adviser on research related to the ACSE sustainable energy projects;
- supports the ACSE Energy Adviser with monitoring and evaluation of energy project implementation in PACPs;
- assist the ACSE Energy Adviser to regularly liaise and communicates with PACPs, in-country coordinators and implementing partners on energy project implementation;
- supports the supervision of the implementation of the contracts in the field of sustainable energy;
- assists in preparing documents and reports on the progress of project implementation, including the submission of annual progress reports to the regional steering committee;
- collaborates closely with EU, ACSE and CCCPIR colleagues;
- travel may be required to PACPs to follow-up on Sustainable energy project activities.

### **Reports to**

The Coordinator of the EU-GIZ ACSE Programme, with technical supervision by the Energy Advisor, ACSE.

### **Duration**

3 years

### **Duty Station**

This is a national personnel position based in Suva, Republic of Fiji.

### **Application process**

Interested persons should submit a CV including contact details of three referees and a cover letter, to [cherry.kaake@giz.de](mailto:cherry.kaake@giz.de) with copy to [alvaro.luna@giz.de](mailto:alvaro.luna@giz.de) by **20<sup>th</sup> August 2015**. Only shortlisted candidates will be contacted.