



SPREP
Secretariat of the Pacific Regional
Environment Programme

PO Box 240, Apia, Samoa
E: sprep@sprep.org
T: +685 21929
F: +685 20231
W: www.sprep.org



The Pacific environment, sustaining our livelihoods and natural heritage in harmony with our cultures.

REQUEST FOR TENDERS

File: AP 3/1/3
Date: 27 February 2015
To: Interested suppliers
Contact: tenders@sprep.org cc: Makelesi Gonelevu (makelesig@sprep.org)
Subject: **Request for tenders – Compilation of Pacific Islands Framework for Action on Climate Change (PIFACC) Monitoring and Evaluation outputs.**

1. Background

- 1.1. The Secretariat of the Pacific Regional Environment Programme (SPREP) is an intergovernmental organisation charged with promoting cooperation among Pacific islands countries and territories to protect and improve their environment and ensure sustainable development.
- 1.2. For more information, see: www.sprep.org.

2. Specification: statement of requirement

- 2.1. SPREP would like to call for tenders from qualified and experienced consultants who can offer their services to compile relevant project data and information and complete an evaluation of the PIFACC .
- 2.2. The successful applicant will be required to submit the following:
 - 2.2.1. A draft report (in Microsoft Word) on the progress towards achieving the “Outcome Evaluation Questions” as outlined in the PIFACC monitoring and evaluation framework. The draft report will be required 20 working days (3rd of April) after the signing of the contract.
 - 2.2.2. The final report 30 working days (17th April) after signing of contract.
- 2.3. Refer to Annex for detailed terms of reference.

3. Conditions: information for applicants

- 3.1. To be considered for this tender, interested suppliers must meet the following conditions:
 - 3.1.1. demonstrated experience in carrying out monitoring and evaluation work, including of outputs and outcomes from projects;
 - 3.1.2. assessments of frameworks;
 - 3.1.3. good research and analytical skills;
 - 3.1.4. experience in using online databases;

#

#

3.1.5. familiarity with the PIFACC and climate change work in the Pacific Island Region;

3.1.6. proven ability to adhere to deadlines and good report writing skills.

4. Submission guidelines

- 4.1. Tender documentation should demonstrate that the interested supplier satisfies the conditions stated above and is capable of meeting the specifications and timeframes, and provide supporting examples to address the evaluation criteria.
- 4.2. Tender documentation should outline the interested supplier's complete proposal: methods, personnel (and their skill sets / curricula vitae), timeframes, costs and earliest availability.

5. Evaluation criteria

- 5.1. SPREP will select a preferred supplier on the basis of SPREP's evaluation of the extent to which their tender documentation demonstrates that they offer the best value for money, and that they satisfy the following criteria.
- 5.2. Expertise in monitoring and evaluation at framework level.
- 5.3. Demonstrated experience in monitoring and evaluation of regional policy/action frameworks.
- 5.4. Familiarity with / comprehensive understanding of climate change issues.
- 5.5. Familiarity of working with online databases.
- 5.6. Proven research and report writing skills through submission of 3 examples of evaluation reports written.

6. Deadline

- 6.1. The due date for submission of the tender is: 6th of March, 2015
- 6.2. Late submissions will be returned unopened to the sender.
- 6.3. Please send all tenders clearly marked 'TENDER: **Compilation of Pacific Islands Framework for Action on Climate Change (PIFACC) Monitoring and Evaluation outputs** ' to:

mail: SPREP
Attention: Director General
PO Box 240
Apia, SAMOA
Email: tenders@sprep.org.
Fax: 685 20231

Person: Submit by hand in the tenders box at SPREP reception, Vailima, Samoa.

#

#

Annex 1:

**Terms of Reference
for
Pacific Islands Framework for Action on Climate Change (PIFACC) Monitoring &
Evaluation Consultant**

Background of PIFACC

In 2005 the Pacific Leaders endorsed the Pacific Islands Framework for Action on Climate Change (PIFACC) 2006 to 2015. The Framework's vision is "Pacific island people, their livelihoods and the environment resilient to the risks and impacts of climate change".

This second edition maintains the vision and goal of PIFACC but considers advances in understanding of climate change issues, developments in the global and regional climate change architecture, and the experiences of Pacific Island Countries and Territories, Pacific Regional Organizations, donors and other development partners, in implementing climate change programs since endorsement of the original edition of this Framework.

The goal of this Framework is to ensure Pacific island people build their capacity to be resilient to the risks and impacts of climate change with the key objective to deliver on the expected outcomes under the following interlinked themes:

- Implementing tangible, on-ground adaptation measures;
- Governance and decision making;
- Improving understanding of climate change;
- Education, training and awareness;
- Contributing to global greenhouse gas reduction; and
- Partnerships and cooperation.

The purpose of this Framework is to strengthen climate change action in the region by:

- raising awareness of climate change issues in the Pacific (for stakeholders within the Pacific and outside the region);
- providing guidance on design and implementation of climate change measures (both national and regional);
- providing guidance on development of national and regional sustainable development strategies, sector policies, climate change-specific policies, or their and
- providing a framework to enable measurement of progress of climate change action in the region.

This Framework is intended to inform the decisions and actions of national, regional and international partners, and promote links with, but in no way supersede, more specific regional and national policies and plans across 4 Pacific Islands Framework for Action on Climate Change 2006–2015 second edition (2011) specific sectors, including: disaster risk management, water, waste management, agriculture, energy, forestry and land use, health, coastal zone management, marine ecosystems, ocean management, tourism, and transport.

By strengthening climate change action in the region, this Framework will also assist PICTs to secure access to adequate, predictable and sustainable resources to address climate change.

#

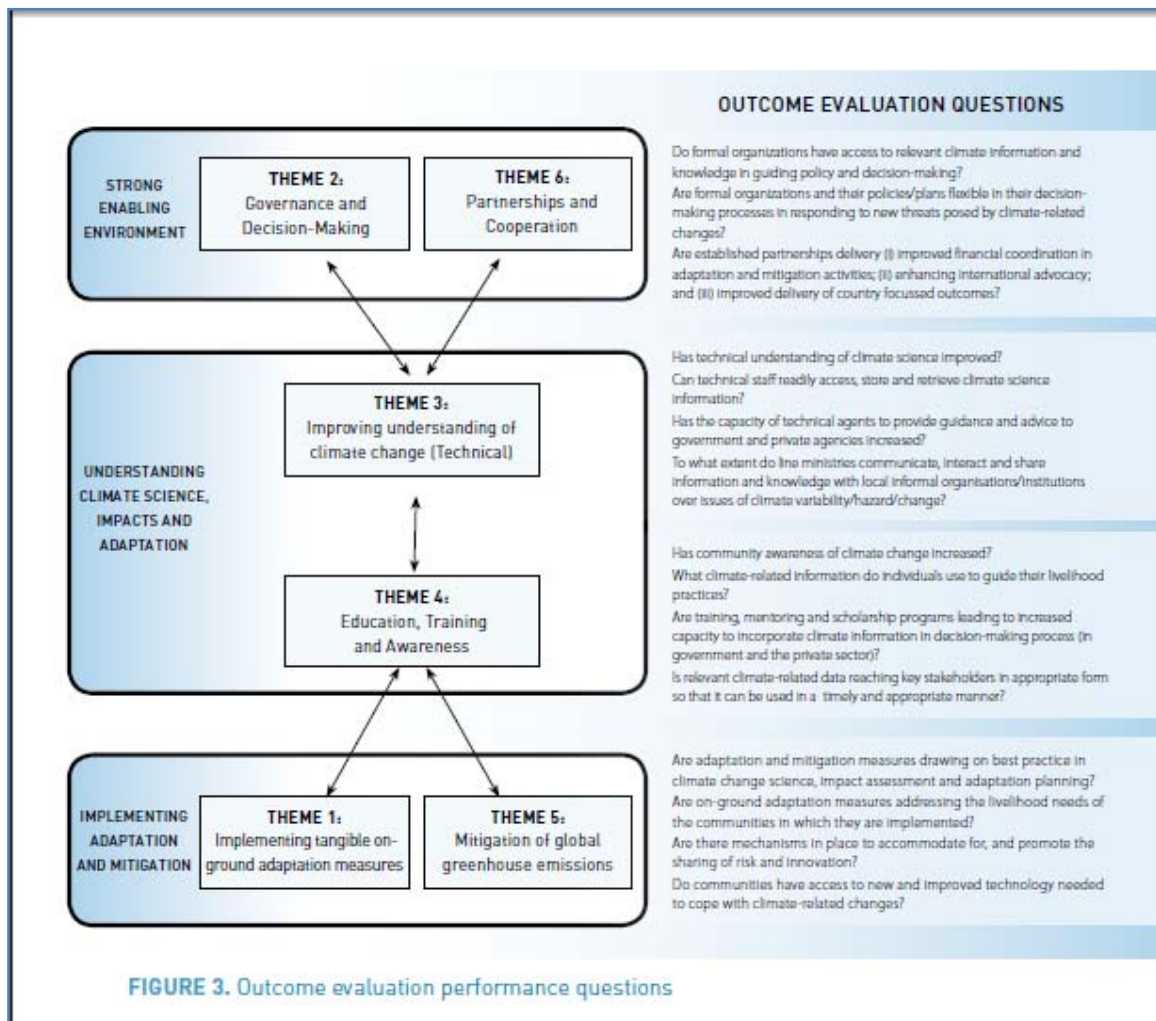
#

Terms of Reference

SPREP is seeking a consultant well versed in monitoring and evaluation to carry out a desktop review of the progress of PIFACC from 2006-2015 in preparation for the Pacific Climate Change Roundtable (PCCR) in May 2015.

This will involve the following duties:

- Provide an evidence based and expert evaluation and analysis of progress towards achieving the 'Outcome Evaluation Questions', drawing on project achievements against the PIFACC outputs and outcomes (and indicators where most relevant). In doing so the evaluation should highlight key lessons and other issues that may be strategically valuable in the ongoing efforts to build, and monitor and report on, climate resilience in the region.
- Work with the Climate Change Technical Assistant (CCTA) to update project information in the Pacific Climate Change Projects Database, including with project outcomes and outputs to demonstrate performance and results against the PIFACC indicators and PIFACC "Outcome Evaluation Questions" (<http://projects.pacificclimatechange.net/project-search>);
- Work closely with the Director Climate Change Division and the Knowledge Management Officer (KMO) to review the PIFACC monitoring and evaluation reporting and ensure that details on outcomes, outputs or indicators are documented and linked to the PIFACC "Outcome Evaluation Questions" (<http://pacificclimatechange.net/>) ;



The consultancy will be for a period of 30 working days beginning 16th of March to the 17th of April.

Deliverables:

- 1) A report on progress towards achieving the “Outcome Evaluation Questions” as outlined in the PIFACC monitoring and evaluation framework. The report should also contain analysis of lessons learned and other issues both with regard to specific themes and outcome areas, and also on improving future monitoring and reporting approaches to framework actions plans.
- 2) The Pacific Climate Change Projects Database is updated to include details on project contributions towards achieving PIFACC outcomes and outputs.
- 3) The PIFACC monitoring and evaluation reporting on the PCCP clearly reflects the relationship between project outputs, outcomes and “Outcome Evaluation Questions”.

#

#

Resources:

- 1) Pacific Islands Framework for Action on Climate Change (PIFACC) and the PIFACC Action plan: findings, options and recommendations, - http://www.sprep.org/2010SM21/pdfs/eng/Officials/WP_9_2_1_Att_1_PIFFAC%20Review.pdf.
- 2) Assessment of implementation of the Pacific Islands Framework for Action on Climate Change (PIFACC) - http://www.sprep.org/att/irc/ecopies/pacific_region/560.pdf.
- 3) Pacific Islands Framework for Action on Climate Change 2006-2015 [and Action Plan] - PIFACC - http://www.sprep.org/att/publication/000809_PIFACC.pdf.
- 4) 2007 PIFACC Action Plan –(SPREP internal directory).
- 5) 2007 SPREP Pacific Islands Framework – (SPREP internal directory).
- 6) Regional Synthesis Report of the Implementation of the Pacific Disaster Risk Reduction and Disaster Management Framework for Action 2005 – 2015 (RFA) and the Pacific Islands Framework for Action on Climate Change 2006 – 2015 (PIFACC), November 2014.
- 7) Asia Pacific Adaptation Network (APAN) - Secretariat of the Pacific Regional Environment Programme (SPREP) Workshop on monitoring and evaluation on the Pacific Islands Framework for Action on Climate Change (PIFACC).
- 8) Pacific Climate Change Portal – www.pacificclimatechange.net.
- 9) Pacific Climate Change Projects Database – projects.pacificclimatechange.net.
- 10) List of Projects compiled by John Hay as part of the review of PIFACC from 2006-2009. (Excel spreadsheet)

